Guidelines for Authors

All submitted manuscripts must be based on original research related to the conference theme, and an author can submit more than one manuscript. The manuscripts under consideration for publication at any other venue (journal/ conference/ book, etc.) or already published in any form will not be considered for publication in the proceedings. The proceedings of the ICULA will be released on the day of the conference. Manuscripts should be sent to **slulaeditor@gmail.com**

The authors are requested to submit the completed manuscripts according to the author guidelines given below.

Manuscript Preparation Guidelines

Manuscripts must include an **abstracts of 300-350 words** and **an extended abstract of 1000-1500 words** (excluding the bibliography). All manuscripts must be in **English**.

Guidelines for Abstracts

1. The **Abstract will be published** in the proceedings.
2. Please use the attached format (*Template to submit the Abstract*) when submitting your abstract.
3. You must adhere to the word limit specified in the format.
4. Provide at least 5 keywords.

Guidelines for Extended Abstracts

1. Prepare your extended abstract based on the following instructions. This will be used for **review purposes only**.
   - Should be typeset using MS Word format.
   - General guidelines: paper size- A4, all margins 1 inch, 1.5 line spacing and all the pages must be numbered consecutively.
   - Title of the manuscript: Times New Roman, size 12, bold, title case, centered
   - Author names: Times New Roman, size 12, title case, centered
   - Author Affiliations: Times New Roman, size 12, title case, centered
   - Main Headings: Times New Roman, size 12, bold, title case, left-justified
   - Sub-Headings: Times New Roman, size 12, bold, in italics, bold, title case, left-justified
   - Main Body: Times New Roman, size 12, 1.5 line spacing
   - Figures and tables must be inserted after they are cited in the text.
   - References: A maximum of 5 key references could be included in the extended abstract following the APA (7th Edition) formatting guidelines.

Acceptance of Manuscripts

1. All submitted manuscripts will be subjected to double-masked peer review by a panel of experts.
2. The manuscripts will also be checked for similarity to avoid potential infringement of intellectual property rights. The **Similarity Rate** should be equal to or less than **20%** for acceptance.
3. The decision of acceptance/ rejection of a manuscript will be informed to the authors via email.

Declaration

All authors are requested to sign a **declaration form** agreeing that the paper is an original research work; it has not been published elsewhere earlier and/or it is not submitted elsewhere or under consideration for publication elsewhere, and all the necessary permissions, etc., have been obtained for using copyrighted materials used in the paper.

Submit your manuscripts to **slulaeditor@gmail.com** with the subject line of the email consisting of the corresponding author's name. Once a manuscript is submitted, an email will be sent to you mentioning your submission.

We look forward to your valuable contributions to **ICULA 2025**!

ICULA 2025
Organising Committee

Template to Submit the Abstract

For office use:

I. PRELIMINARY INFORMATION

Title of the abstract (should be concise and reflect the research)	
Keywords (please give up to five most relevant keywords and avoid using general terms)	
First author name (Initials, Surname)	
Affiliation of the first author (Provide the complete postal address of the affiliation here)	
Email of first author	
ORCID	
Second author name (Initials, Surname)	
Affiliation of the second author (Provide the complete postal address of the affiliation here)	
Email of second author	
ORCID	
Third author name (Initials, Surname)	
Affiliation of the third author (Provide the complete postal address of the affiliation here)	
Email of third author	
ORCID	

(Please add rows if there are more co-authors)

II. ABSTRACT OF 300-350 WORDS
(please adhere to the given number of words as much as possible)

Introduction should cover the background of the study/ literature review, research problem, the objectives and research questions briefly	(60 words)
Significance of the study Why this study is important for the LIS domain?	(40 words)
Methodology/methods/research design This section should include the research strategies/ population and the sample, sampling techniques, analytical techniques and tools.	(70 words)
Results and discussion It should include the study's findings, an in-depth analysis and interpretation of the results, and a discussion of the findings' significance and implications in accordance with previous research.	(100 words)
Conclusions and recommendations It should include the study's key findings and offer practical recommendations based on its outcome, suggesting avenues for further exploration.	(80 words)
Keywords Maximum 5 (should select the most appropriate ones, which help in indexing and information retrieval)	

Declaration Form for Corresponding Author

Title of Abstract	
Name(s) of Author(s)	
Address(es) of Institution(s) where the work was carried out	
Name of the Author who will present the abstract	

I declare that the above abstract reports the results of original research and that its content has not been published, submitted for publication, or presented elsewhere.

Name of the Corresponding Author	
Signature of the Corresponding Author	
Address of the Institution	
Date	
Name of the Supervising Author (if the Corresponding Author is a student)	
Signature of the Supervising Author	
Address of the Institution	
Date	